SULLIVAN & CROMWELL LLP

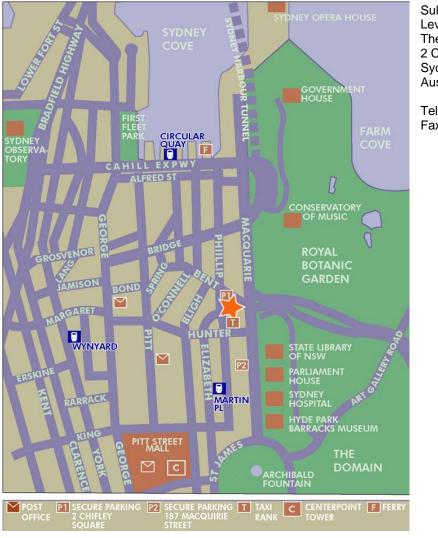# Sydney Office Visitors' Guide
A helpful guide for those planning to visit the Sydney Office of Sullivan & Cromwell

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Disclosure: We have no financial or other interests in any organization or product mentioned in this guide.

OFFICE ADDRESS, PHONE & FAX

Sullivan & Cromwell
Level 30
The Chifley Tower
2 Chifley Square
Sydney NSW 2000
Australia

Tel: +61 2 8227 6700
Fax: +61 2 8227 6750

OFFICE HOURS

Building access is available Monday - Friday 8.00 a.m. - 6.00 p.m. To gain access during off hours, please contact the Sydney Office at +61 2 8227 6700.

AIRPORT INFORMATION

Sydney Airport Website: http://www.sydneyairport.com.au

By Taxi:

Each terminal has its own sheltered taxi rank with supervisors on hand in peak hours to ensure a smooth flow of taxis for travelers.

Kerbside supervisors can also organize taxis with baby capsules, wheelchair access, 5 seaters, station wagons for lots of baggage, and maxi taxis for groups.

Sydney Airport to Sydney City during non-peak traffic conditions costs approximately AUD$25. Passengers pay for any bridge or road tolls on top of the fare.

Contact details for the various taxi companies are below if you prefer to pre-book your taxi:

Taxis Combined Services
Phone: +61 2 8332 8888
Web: www.taxiscombined.com.au

RSL Ex-Servicesmen's Cabs & Co-Op Members Ltd
Phone: +61 2 9581 1111
Cabcharge Bookings: 131 581

Legion Cabs
Phone: 131 451
Cabcharge Bookings: 131 271
Web: www.legioncabs.com.au

Premier Cabs
Phone: 13 10 17
Web: www.premiercabs.com.au

St George Cabs
Phone: 132 166
Web: www.stgeorgecabs.com.au

Taxi Tips

Drivers are required to accept all fares, big or small, from the airport.

Please note that taxis are not permitted to pick up passengers outside of the taxi ranks and the driver will be fined AUD$5,000 for breaking the regulation.

Taxi drivers can accept tips, but it is not normal practice to tip in Australia and therefore there is no requirement on the passenger to do so.

BY BUS:

Hotel transfer - Sydney CBD area
When making your accommodation reservations, check to see if there is a complimentary pick-up/drop-off service being offered.

Metropolitan and Regional suburb transfer
Many shuttle bus companies provide transport between the airport and most Sydney suburbs and regional areas. These buses need to be pre-booked. Check the http://www.yellowpages.com.au under "Bus and Coach Services" for the service to and from your area.

Public Route Bus
Sydney Buses has a timetables service between Bondi Junction and Burwood which includes the T1 International and T3 Domestic Terminals in the route. Clearly marked bus stops are located on the arrivals level of each of these terminals. Information about fares, timetables and connections to other parts of Sydney is available at http://www.sydneybuses.info

BANKING

ATM Cash Machines:
ATM's are located at most banks and building societies. Use the VISA ATM Locator website at http://visa.via.infonow.net/locator/global/jsp or the MasterCard ATM Locator website at www.mastercard.com/atmlocator/index.jsp to find the nearest branch.

Here is a list of the 4 closest ATM machines to the Sydney Office:

ANZ Bank
Upper Ground Floor
Chifley Plaza
2 Chifley Square
Sydney NSW 2000
Australia

National Australia Bank
Level 1
Chifley Plaza
2 Chifley Square
Sydney NSW 2000
Australia

Westpac Bank
Level 1
Chifley Plaza
2 Chifley Square
Sydney NSW 2000
Australia

St George Bank
55 Hunter Street
Sydney NSW 2000
Australia

Bank Opening & Closing Times:

Banks are open 9.00 a.m. - 4.30 p.m. Monday to Friday. All City banks are closed on Saturdays and all banks are closed on Public Holidays.

Credit Cards:

Credit cards can be used in most of the City's restaurants, shops, hotels, bars and nightclubs. Cash advances on your Visa and MasterCard can be obtained from most banks.

Money & Travelers Cheques:

Currency and Travelers Cheques can be exchanged at banks.

COURIER SERVICES

Courier service is available in Australia by using cash and payment is made at the point of collection from the courier staff. No corporate account is required. Alternatively, you may drop off your documents/package if you wish to make the payment by credit card.

Fedex Express: http://www.fedex.com/au/
DHL Express: http://www.dhl.com.au/

EMERGENCY SERVICES

To contact the police, fire or ambulance services dial **000** free from any public or private telephone. In case of accident, most major hospitals have 24-hour accident and emergency departments.

ENTERTAINMENT

Sydney Entertainment: http://www.sydney.com.au/

Explore Australia: http://www.australiatravel.com

HOTEL ACCOMMODATIONS

Sofitel Wentworth
61 - 101 Phillip Street
Sydney NSW 2000
Australia
Tel: +61 2 9230 0700
Fax: +61 2 9228 9133
Email: H365@accor.com
http://www.sofitel.com/sofitel/fichehotel/gb/sof/3665/fiche_hotel.shtml

Sir Stamford at Circular Quay
93 Macquarie Street
Sydney NSW 2000
Australia
Tel: +61 2 9252 4600
Fax: +61 2 9252 4286
Email: sales@sscq.stamford.com.au
http://www.stamford.com.au/SirStamCirQuay/default.html

MAPS

Street-Directory .com: http://www.street-directory.com.au/aus_new/index.cgi

MEDICAL FACILITIES

The closest medical centre is:

Pitt Street Medical Centre
Level 1
70 Pitt Street
Sydney NSW 2000
Australia
Tel: +61 2 9233 3399
After hours emergency number: 0432 221 413
http://www.sydneydoctors.com.au

Payment can be made by cash or credit card. The medical centre accepts appointments and some walk-ins.

Hours: Monday to Friday 8.00 a.m. - 6.00 p.m.

TELEPHONE INFORMATION

Outside of Australia:

If you are dialing from outside Australia, dial the international access code from the country you are calling from, the Australia code 61 + area code + telephone number.

From Australia:

To dial abroad from Australia: 0011 + the country code of country calling + area code + telephone number. See below for a quick list of country codes or access the International Dial Codes website at http://www.countrycodes.com.

Australia – 61	Italy – 390
Austria – 43	Japan – 81
Belgium – 32	Netherlands – 31
Brazil – 55	New Zealand – 64
France – 33	Norway – 47
Germany – 49	Portugal – 3512
Greece – 30	South Africa – 27
Hong Kong – 852	Spain – 34
India – 91	Sweden – 46
Ireland – 353	Switzerland – 41
Israel – 972	USA – 1

International Long Distance Calling Cards can be purchased at most service stations and newsagents.

RESTAURANTS

Sydney dining: http://www.agfg.com.au/guide/nsw/sydney/listings/restaurants-dining/
http://www.sydney.com/things-to-do/food-and-wine/sydney-restaurants

SHOPPING

Most shops are open:
Monday to Wednesday 9.00 a.m. - 5.00 p.m.
Thursday 9.00 a.m. - 9.00 p.m.
Friday 9.00 a.m. - 5.00 p.m.
Saturday & Sunday - check with the particular shop but most shops are open 10.00 a.m. - 4.00 p.m.

TRANSPORT SERVICES

Air:

Sydney Airport: http://www.sydneyairport.com.au

Bus:

Sydney Buses: http://www.sydneybuses.info

Train:

City Rail: Tel: 131 500 or www.cityrail.info/timetable/index.jsp

Taxi:

Taxis Combined Services
Phone: +61 2 8332 8888
Web: www.taxiscombined.com.au

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Web: www.legioncabs.com.au

Premier Cabs
Phone: 13 10 17
Web: www.premiercabs.com.au

St George Cabs
Phone: 132 166
Web: www.stgeorgecabs.com.au

Traffic Conditions:

To check traffic conditions: www.rta.nsw.gov.au/trafficreports/index.html

VISA / PASSPORTS & IMMIGRATION

Visa:

To apply for an Australian visa or check your status, contact the Australian Immigration Department. They handle queries about immigration, visas and work permits.

Ground Floor
26 Lee Street
Sydney NSW 2000
Australia
Tel: 131 881
http://www.immi.gov.au

Counter hours:
Monday to Friday 9.00 a.m. - 4.00 p.m.
Wednesday 9.00 a.m. - 1.30 p.m.

WEATHER

To check the weather: www.sydneyweather.net